

PCRN Northern & Yorkshire Executive Group

Meeting Notes

11 November 2010, 10:30 – 12:00
Meeting Room, Dolphin Centre, Darlington

Present:

Scott Wilkes (SW) (Chair)
James Larcombe (JL)
Sarah Daniel (SD)
Yvonne Coverdale (YC)
John Hodgson (JH)
Robbie Foy (RF)
Terri Harding (TH)
Alina Andras (AA)
Margaret Creek (MC) (note taker)

Apologies:

Naomi Reay (NR)
Nick Taylor (NT)
Raghu Raghunath (RR)
Tim Butler (TB)

AGENDA TOPICS – OUTCOMES & ACTIONS

1 Minutes of last meeting

SW

Agreed as a true record.

2 Matters arising

2.1 CD/TV Co-Clinical Lead post - update

SW

JL was congratulated on his appointment to the Co-Clinical Lead for CDTV post commencing 1 November 2010.

Action Items	Responsibility	Deadline
No action necessary		

3 Recruitment feasibility: primary care influence

RF

Discussion:

RF introduced the WY CLRN/PCRN Primary Care Strategy and the Group discussed and advised. Although the details are specific to West Yorkshire it was agreed that the fundamental nature of the process is generic to the 4 Spokes.

Topics of discussion included:

- Research Champions
- PCRN CLRN Delivery Groups, which are being implemented within each Spokes.
- Gateway function of the PCRN
- Topic specific studies

Action Items	Responsibility	Deadline
No action necessary		

4 PCRN activity update per PCRN N&Y Spoke

SD/ YC/TH/JH

Each CTC delivered update of activity to date presentation:		
<u>CDTV (SD)</u> <ul style="list-style-type: none">• Total accruals = 615• On target to meet last year's figures.• Mail outs of 3 new studies sent out this week.• A new part-time Respiratory Nurse post advertised.		
<u>NEYNL (YC)</u> <ul style="list-style-type: none">• Total accruals = 678, demonstrating an improvement.• Primary Care Working Group now in place.• The PCRN will 'performance manage' the RSI scheme• Two part-time Research Facilitators have been appointed.		
<u>NTW (TH)</u> <ul style="list-style-type: none">• Total accruals = 2,394• Good number of studies ongoing with approximately 9 in set up.• 45 practices engaged in research• Interviewed for Research Facilitator for Primary Care and Diabetic Nurse (2 half-time posts).		
<u>WY (JH)</u> <ul style="list-style-type: none">• 33 studies to date, 12 in set up• Accruals figures on target to be higher than last year's.• 4 more members of the WY Spoke in place (Research Nurse x 1, Research Facilitator x 2, Administrator x 1).		
Report 4 and 7 and the disparity between the figures discussed and the group agreed it is the trends that are important and not the specific data. Alison Selby, Data/Finance Manager, PCRN N&Y is working on placing the database reports on the PCRN N&Y website.		
SW reported that the PCRN N&Y Advisory Board meeting took place in October and they gave positive feedback in relation to the overall recruitment activity.		
Action Items	Responsibility	Deadline
No action necessary		

5 The White Paper

SW

The group discussed Excess Treatment Costs in relation to: <ul style="list-style-type: none">- Who decides Excess Treatment costs in PCTs- Distinguishing between clinical and research referrals.		
Action Items	Responsibility	Deadline
No action necessary		

6 Any other Business

6.1 Frequency of meetings

TH

The Group agreed to TH's suggestion that the PCRN N&Y Executive Group meetings take place quarterly commencing immediately.		
Action Items	Responsibility	Deadline
Schedule meetings for February and June 2011	MC	26/11/10

6.2 Annual Report

TH

The re-scheduled meeting to sign off the PCRN N&Y annual report has once again been cancelled by the NIHR CRN. Therefore TH was unable to report on this item.		
Action Items	Responsibility	Deadline
No action necessary		

7 Date of next meeting

Thursday, 17 February 2011, 10:30 – 12:30, the Seminar Room, The Dolphin Centre, Darlington. Agenda items to be sent to Margaret Creek (Margaret.creek@nyren.co.uk) by 3 February 2011 .
