

PCRN N&Y ADVISORY BOARD

Outcomes & Actions of Meeting:

21 October 2010, 13:30 – 15:30

The Bar Convent, York

Present:

Scott Wilkes (SW), PCRN N&Y/NTW CLRN	Paul Carder (PC) for Claire Seymour, Bradford/Airedale PCT
Claire Kelly (CK), NHS South of Tyne	Rebecca Perrett (RP), University of Durham
Dan Herron (DH), North East DeNDRoN	Sam Eldabe (SE), CDTV CLRN
Elaine McColl (EMcC), University of Newcastle	Shona Haining (SH), NHS North of Tyne
Ian Watt (IW), University of York	Simon Howell (SHw), WY CLRN
Louise Girardier (LG) for Nick Taylor, NEYNL CLRN	Terri Harding (TH), PCRN N&Y
Marie Girdham (MG), Nth Lincs. NHS & Care Trust Plus	Tricia Ellis (TE), NIHR CRN CC

In Attendance:

John Hodgson, CTC, PCRN N&Y	Yvonne Coverdale, CTC, PCRN N&Y
Margaret Creek, Note taker	

Apologies :

Chris Price/Ann Forster, Stroke Research Network	Mark Walker, Diabetic Research Network
Chris Welsh, Yorkshire & Humber SHA	Stephen Singleton/Eugene Milne, North East SHA
Hilton Dixon, CDTV PCTs	Sue Smith, Kirklees & Calderdale PCTs
Jane Nixon, University of Leeds	Tim Goodship, Northumberland, Tyne & Wear CLRN
Linda Dobranska, West Yorkshire PCTs	Nick Wadd, National Cancer Research Network
Ann Crosland, Mental Health Research Network	

1. Welcome and Introductions

SW

The Chair welcomed those present to the newly re-structured Advisory Board and introductions were made.

The Advisory Board will act in an advisory capacity. The PCRN N&Y Executive Group, also recently re-structured, will take on a strategic role.

2 Apologies

SW

Noted as above.

3 Terms of Reference/Role and Responsibility of the Advisory Board

SW

Discussion:

The TORs were discussed.

The importance in ensuring that there was an efficient use of resources to demonstrate that the LRN was offering 'value for money' was highlighted.

NIHR addressing nationally how to make resources more explicit and accessible. Refer to NIHR and PCRN N&Y websites for clarification.

ToRs of Executive Group and Advisory Board are posted on PCRN N&Y website.

Conclusion:		
ToRs presented by SW were accepted by the Board.		
Action Items	Responsibility	Deadline
Minutes of meetings to be made available on PCRN N&Y website.	TH	ongoing

4 Reports

TH

4.1 Accruals within each of the PCRN LRNs

<p>Handout circulated by Terri included:</p> <ul style="list-style-type: none"> • Minutes of last PCRN N&Y Management Group meeting (April 2010) • Open studies and accruals to 31 September 2010 x 4 Spokes • List of studies in set up • Network Manager's update, including Annual Report 2009/10 (will be placed on PCRN N&Y website following review by the NIHR Coordinating Centre), Portfolio activity and staff changes. <p>Tables show PCRN-led and co-adopted studies combined. Compared to last year overall accruals figures are low (mirroring the national trend) due to:</p> <ol style="list-style-type: none"> a. A lower number of Band 1A studies currently recruiting. b. Increasing number of studies with increased complexities which, as a consequence, reduce the number of active studies within each site. <p>The group requested some additional columns of information relating to the open studies and their relationships within the local and national portfolio.</p>		
Action Items	Responsibility	Deadline
The PCRN N&Y Executive Group is to discuss the reports and information to table at the Advisory Board.	SW	14/04/2011

4.2 PCRN CTC Study Update

Incorporated in handout by TH.		
Action Items	Responsibility	Deadline
No action necessary.		

4.3 Accruals by Spokes

Data was presented as accruals per Spoke area – this is the first time data has been presented in this way and in future meetings it will be updated to demonstrate study activity over time and spoke areas.		
Action Items	Responsibility	Deadline
No action necessary		

4.4 Staff Resources to deliver the Portfolio

Discussion:		
<p>TH provided an update and structure chart of PCRN N&Y personnel and discussed forthcoming posts.</p> <p>Following communication with the PCRN N&Y hosting body (NHS Tees) regarding the impact of the White Paper, TH has been assured that local hosting arrangements are to continue at present. A clearer position will have emerged by the next Advisory Board meeting.</p> <p>Discussion took place around Primary Care Research and allocated resources per CLRN (a resource was considered either salary, RSI practices and/or CLRN allocation to PCT for support of research activity), these are in addition to the core central funding allocated directly to PCRN N&Y. The current level of funding resource was presented as an overall figure which required in-depth explanation.</p>		

Action Items	Responsibility	Deadline
<i>TH has offered to present this information in more precise detail for future meetings.</i>	TH	14/4/2011

5 Chairmanship

SW

Discussion:		
Nominations for Chair were invited and discussed.		
Conclusion:		
It was agreed an SHA Executive would have insight of expectations and the Board recommended that Stephen Singleton, Medical Director, NHS North East, is approached.		
Action Items	Responsibility	Deadline
<i>Invite Stephen Singleton to become Chair of the PCRN N&Y Advisory Board.</i>	S Wilkes	14/04/11

6 Any Other business

SW

6.1 NEYNEL CLRN Update

LG informed the Board that Dr Alyson Layton has replaced Professor Lindsay Turnbull as Director of NEYNL CLRN and Dr Nick Summerton has resigned as Co-Director of the NEYNL CLRN.		
Action Items	Responsibility	Deadline
No action necessary		

6.2 Currently noted local impact of White Paper

Discussion:		
The group discussed the effect the White Paper has had on Excess Treatment Costs and obtaining commitments due of uncertainty. TE informed the Board that issues have been flagged with the Department of Health and a survey from the NIHR Coordinating Centre will be circulated to all PCRN and CLRN shortly.		
PCRN CC is leading on:		
1 gathering systematic evidence		
2 writing to all PCTs informing them of NIHR funding that has been ring-fenced.		
Action Items	Responsibility	Deadline
No action necessary		

Date and time of next meeting

Thursday, 14 April 2011, McClintock Suite, International Centre for Life, Newcastle

Lunch: 13:00 – 13:30

Meeting: 13:30 – 15:30

Please send agenda items to Margaret Creek (Margaret.creek@nyren.co.uk) by 31 March 2011 for circulation by 7 April 2011.